

# Virginia Swimming Board of Directors Meeting - Minutes

October 1<sup>st</sup>, 2017

## AGENDA

Call to Order

Bryan Wallin

Minutes from previous board meeting were posted on the website. There were no edits to the minutes. The minutes were approved.

Consent Agenda

Finance Division Reports

- Treasurer Report Bob Rustin

Report stands as posted. There were no questions and the monthly financial report was voted on and approved.

- Finance Committee Bill Geiszler No Report

Administrative Division Reports

- Registration/Membership Mary Turner

Bryan introduced Mary as our new ED. Mary had reports available with registration numbers for HOD meetings. Over 3700 athletes already registered. Mary will present the rest of her registration report during HOD meeting.

- Technical Planning Jessica Simons See Report

Committee met this morning and adopted internal document for how to adjudicate multiple bids for same facility, and multiple bids for same meet in championship series.

ODAC voted to be host for Summer Awards. Discussed 2018 short course regional alignments. Poseidon will move from Southeast to the North based on numbers. Jessica will post this on the committee's website.

Question brought up in coach's committee regarding Tech planning committee. In the past the host team has decided the meet format, but they were told that Tech planning would take over this process. Templates currently being used are older, and a group of people would be looking over invitations. The host team can still amend the meet invitation, but there are certain things that must be in the invitation. Discussion ensued regarding 8 and under swimmers – when would they swim? This group can make the district meets too big. Can another district choose to do something different? LSC wants swimmers to have the same opportunities from one district to another.



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- Disability Committee David Strider

New member on his disability committee – John Larson has joined committee.

- Camps and Clinics Tag Grove No Report

- Zone Team Manager Maureen Tolliver

Virginia Team finished 5<sup>th</sup> place. One athlete was high-point winner. Good staff of coaches, no code of conduct violations, and lots of young coaches. Dry- side went well: Application was live earlier than usual. Would request we do not have AG and Senior Champs on the same weekend. Maureen would like clubs to put up a link to Zones team page, which might avoid misinformation. Shortage of chaperones in 13 and above age group. Overall meet was down 200 athletes, not just VSI had lower number.

Hotel and bus transportation have been secured for 2018 Zones. Bryan thanked Bridget and Maureen for all their hard work on the Zones team.

## Senior Division Reports

- Senior Committee Steve Hennessy

Jeff Kincaid, Morgan Cordle, Jamie Greenwood, Ted Sallade. Bob Hurlinger and Peter Maloney Sarah Gaston and Kara Morgan are the athletes committee. Needs to fill two more slots. Asked for approval - voted and approved.

Liberty may not be a good option for short course Senior champs. Want to move Long Course Senior Champs to this venue. Need location for Senior Champs for short course. Jeff Rouse and CSAC are two venues under consideration. Jeff Rouse would be Rays and STAT. CSAC would be better location and Steve has potential host for CSAC. Senior Champs...long course at Liberty, and short course TBD.

May want to consider UVA as additional meet venue.



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## Old Business

- Multiple Family members serving on Board of Directors

According to minutes from last meeting, we voted on the rule that two family members should not serve on BOD at same time.

Kevin - This needs to be brought up as a change to the by-laws. What was voted on was to develop legislation regarding family members serving on the Board of Directors. We need specific language, but we also need to define family members. Minutes from previous meeting should be changed to reflect that we voted only to move this idea forward to the next step in the process.

Grace suggested that this vote should exclude athletes.

Steve has reconsidered his opinion and he does not want to discourage people from serving on the board. Steve withdrew his recommendation to make this change. This issue will not be moved forward for approval.

- Approving At-Large Athlete Representatives

Shelby Stanley – voted and approved.

- Multiple bids for Championships meet proposal – taken care of in committee.

## New Business

- Air and Water Quality into VSI Procedures

The Safety Committee met in June. They would like to put Safety plan in place and apply policies and procedures as they were written. Biggest area of opportunity was Meet Marshalls. Policies and Procedures say two different things about number of Marshalls needed at meets. Meet Marshall should report to Meet Referee/Meet Director. Cards for Marshalls given out at swimposium. They should be assigned a specific pool and they should be at start end of the pool and observe until everyone is out of the pool. Not required for Marshall to be Non-Athlete Members (become certified). Goal of Safety committee is to educate Marshalls on their actual duties. Gordon trying to come up with a solution to Marshalls touring locker rooms. Discussion ensued about who should be doing a walk through a locker room. **Safety committee will come up with a suggested method for this.**

Hypoxic Training – need to develop information to train coaches in this area. A two page document has been posted on website with information about this topic.

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Backstroke starts – Each club needs to certify swimmers in racing starts. There is a form for each club on website. If swimmer is sent to meet without a coach, this swimmer must take the start certification form. Form has 2 different columns for backstroke starts, with and without ledges. How do you certify swimmers with ledge, which may be used at another meet if your club does not have them?

Concussion information sheet has been posted to website. Recommendation would be that clubs handle this as schools do. Clubs would make this available to athletes/parents and parents would need to sign off that they have reviewed this procedure. Meet Marshalls should take the swimmer to their coach to evaluate concussion. Incident report would then be written.

New business: Air and water quality - remove best practices to become procedures. Discussion ensued. Should we remove the word best practices and make these procedures so we can develop action and parameters on six steps. Should this become part of the sanctioning process? Need to make sure these action items can be implemented.

Kevin read the current procedures for the group. The word Best would be struck from the heading that reads Best Practices. Voted and approved – “Best” is removed from the heading.

- USA-S Flex Membership – LSC will decide if this option is right for us.
- Nominating Committee appointee – Mary is resigning from Nominating Committee. ***Karen Sizemore will be asked if she would like to be a member of the nominating committee.*** Kevin stated that they would need to elect a chairperson. Should we have a chair for the nominating committee? ***Kevin Hogan said this group would have a phone meeting and elect a chairperson.***
- Championship Meet Responsibility/Payment Structure

John has sent request to few people, asking for feedback. For championship meets AG and above, LSC would be responsible for some portion of meet planning, and host team would have other portion. LSC/club involvement in duties and how we would split the proceeds. Others should contact John if they have anything to add.

Task force on Meet fees and Administration of Meets

Has received some initial feedback, but is leading into some of the same topics as listed above, so this process may lead to answers regarding fees and administration.

- Website Feedback

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Survey sent out asking for Feedback on the website. New site has been active for one year – may need to make changes. Asked everyone to take a look at website and discuss what changes if any they would like. Constructive feedback would be appreciated.

- Eastern Zone Competition Policy update

Meet announcement will be governing document for this Short Course Zones meet. Will not change the manual until this meet has been tried this year then possibly change manual. We can pre-write changes as needed.

Mary reviewed the following items:

Need to set the date for meeting next fall – Mary recommended a meeting date for 15<sup>th</sup> -16<sup>th</sup> of September 2018. This would be Swimposium weekend.

Is it time for us to start thinking about Swimposium/HOD on separate weekends? This idea has been brought to Mary's attention. Morgan asked if the time could be moved? This might lead to better participation. We received funding this year to USA Swimming, so a coach came in to speak-this does not happen every year. ***Coach committee will look into this matter.***

Swimmer fee to include charge for Heat Sheet - \$2.50 fee versus \$7.50 fee. This could create a problem - families with multiple swimmers pay higher fee. A concern has been raised and Mary wanted to discuss this. This could have negative impact on outreach swimmers. John suggested that if we are looking into this matter, we also should look at the Splash Fees, which have risen dramatically. John relayed that one club was testing this process. The electronic Heat Sheet can save on printing costs for clubs and possible reduce volunteer needs. The club still gets the money for the heat sheet. Virginia Swimming has nothing to do with this fee. Decided to think about this topic and return to it as needed. Kevin pointed out the ever-increasing cost for the sport. Not everything we do needs to be a revenue-generating item. Terry moved that we table this discussion. The idea to table this item was voted on and approved.

Motion to adjourn 4:10pm.

In attendance:

Drew Hirth, Morgan Cordle, Dan Deemers, Jill Rhyne, Peter Maloney, Bob Rustin, Mary Turner, Jessica Simons, Gordon Hair, Terry Randolph, Bryan Wallin, Ashby Marcey, John Stanley, Kevin Hogan, Art Anthony, Stephanie Suligh, Bridget Burkott, Bill Geiszler, David Strider, Steve Hennessy, Maureen Tolliver, Mike Salpeter, Grace Edwards, Sarah Gaston, Kara Morgan, John Larson